

<i>POLICY</i> BY-LAW ADMENDMENT	Number: 1-80 Section: ADMINISTRATION Page: 1 of 2
Issuing Authority	CASLP-NL Board of Directors
Author	CASLP-NL Board of Directors
Date Originated	April 14, 2014
Approval Date	April 25, 2014
Scheduled Review Date	May 2028
Revision Date(s)	November 23, 2022 May 10, 2024 May 09, 2025

OVERVIEW:

The College of Audiologists and Speech-Language Pathologists of Newfoundland and Labrador (CASLP-NL) recognizes that with College growth and experience there will be a need to amend its By-Laws and CASLP-NL supports such process.

POLICY:

All amendments (i.e. additions, amendments or repeals) made to the CASLP-NL By-Laws must comply with Section 26 of the Administrative By-Laws.

PROCEDURE:

- All CASLP-NL members are encouraged to familiarize themselves with the CASLP-NL Administrative By-Laws including Section 26 Notice of By-Laws Changes in By-Laws.
- The CASLP-NL Board passes a motion to amend By-Law(s), or the CASLP-NL Board receives a proposal for by-law(s) to be amended signed by any two college members.
- The CASLP-NL Board will review/amend the By-Law section(s) in question. Comments from the College membership regarding by-law revisions may be solicited by the Board but are not required.
- The CASLP-NL Board determines if it will seek approval of by-law amendment(s) at a general membership meeting or through electronic mail and will post on the College website. If proposed amendments are extensive, the entire By-Law document is to be distributed with revisions highlighted. If three or fewer

articles are proposed to be amended, the Board may choose to distribute just these articles for attachment to the existing By-Law document.

- The CASLP-NL Board will provide the Newfoundland and Labrador Council of Health Professionals (NLCHP) with a copy of the proposed by-law to be amended at least 60 days before it is intended to be made, amended or repealed.
- If approval of by-law amendment(s) is sought at a general membership meeting, the Board is responsible for distribution of the proposed amendment(s) to each member 30 days prior to the meeting date and will post on the College website.
- The Board will, at the said meeting, make the motion to accept the proposed amendment(s). Acceptance of the motion is based on a majority vote.
- If approval of by-law amendment(s) is sought, members should receive proposed amendments 30 days prior to deadline.

REFERENCES:

Administrative By-laws, College of Audiologists and Speech-Language Pathologists of Newfoundland and Labrador, 2012

APPROVED BY:



CASLP-NL Chairperson



CASLP-NL Board Member