



College of Audiologists and Speech Language  
Pathologists  
Suite 435, Unit 50 Hamlyn Road Plaza  
St. John's, NL  
A1E 5X7

**Meeting:** 2020 Annual General Meeting (AGM)

**Date/Time:** Friday, May 22, 2020 3:00 pm NDT (2:30 pm ADT)

**Format:** Global Meet

**Attendance:** Executive members (Chris Murphy, Judy Davidson, Maresa Moyles-Brazil, Jillian Ryan, Sheila Rowe, Ashley Rossiter); Ashlee St. Croix, Rayleen Rice, Susan Lawlor, Melissa McAskill, Julia Vincent, Lesley Anne Meade, Natasha Kapoor, Teri Scott, Stephnie Sills-Smith, Kimberlyn Cranford, Colleen Kearney, Carrie Vautaur, Allison Brennan, Jeanie Morry, Hilary Sutton, Meghan Humphrey, Sandy Cowley, Tamara Head, Lorelei Stacey, Paula Hayes, Blair Stockley, Heather ??, Kim French, Stephanie Peddle, Nancy Eason, Bonnie Tobin, Carolyn Rideout, Ann Marie Vatcher, Amie Hay, Irene Doody, Dianne Snow, Madelyn St. Croix, Claudette Butland, Mercella Dumaresque, Brenda Bishop, Bev King, Christa Dawson, Edna Lau, Dana Snow, Jasmin Heim, Susan Clarke, Jon Garcin **(53) – Quorum (10%): Met**

## Minutes

### 1. Welcome

Chris introduced the executive members and called meeting to order.

**2. Adoption of Agenda**

Agenda (Moved by Rayleen Rice, seconded by Judy Davidson)

**3. Approval of Minutes (May 10, 2019)**

Minutes (Moved by Sheila Rowe, seconded by Judy Davidson)

**4. Chairperson's Report (Chris Murphy)**

- a. College Report
- b. NL Health Professional Update

See addendum (full report) at end of document

**5. Secretary's Report (Ashley Rossiter)**

- a. Emphasized importance of updating email address for council records. This is the member's legal responsibility.

**6. Treasurer's Report (Maresa Moyles-Brazil)**

- 1. Finance Report 2018-19
- 2. Finance Update
- 3. Budget 2019-2020
- 4. Elections results 2020 (acclimation) – no online voting needed

See addendum (full report) at end of this document.

**7. Continuing Education**

Audit process and participation has been working well. Online portal via NLCHP to come.

## **8. Preview of CASLPNL website**

Ashley provided demo of website to members. Goal for live Fall 2020.

## **9. New Business**

- a. **NLASLPA and CMS concerns.**
- b. **Hours verification for private members**

## **10. Adjournment**

- a. **Gifts card draw x 3: Madelyn St. Croix \$100, Amie Hay \$50, Lorelei Stacey \$50**  
**ACTION:** Treasurer will distribute to winners.
- b. **Motion to adjourn:** Chris Murphy, Ashley Rossiter

## **Addendum - Chair Report**

### **College Report**

- AGM 2019 via webinar (afternoon time)

- Membership numbers (Dec 31 2019):
  - SLP 141 GS + 6 NP = 147
  - Aud 37 GS + 0 NP = 37
  - Total: 176 GS + 6 NP = 184
- Finances: Stable
- Executive (after May 22, 2019 AGM):
  - Chair: Chris Murphy
  - Vice Chair: Jillian Ryan
  - Member to Council: Judy Davidson
  - Treasurer: Maresa Moyles-Brazil
  - Secretary: Ashley Rossiter
  - Member at Large: Sheila Rowe
- May 2020 Executive:
  - Chair: Judy Davidson (acclaimed)
  - Vice Chair: Jillian Ryan
  - Member to Council: Sandy Crowley (acclaimed)
  - Treasurer: Maresa Moyles-Brazil (acclaimed)
  - Secretary: Ashley Rossiter
  - Member at Large: Sheila Rowe

### **NL Health Professionals Council Update**

- 3 Full time staff (Alice Kennedy, Janine O'Malley, Lori Newhook)
- Our College on three main committees (Registration, Quality Assurance, Finance & HR)
- 1200 members at present, still waiting for Medical Radiation Technologists (legislation)
- Implemented a Database/Portal system for all Colleges (registration)
- Common Registration Year: April 1 to March 31

### **Addendum – Treasurer Report**

**CASLP-NL 2019/20 Financial Report (July 1-April 30, 2020)**

**Proposed Budget (July 1-June 30, 2021)**

Type	Budgeted 2019/20 12 months	AGM Actual 2019/20 10 months	Budgeted 2020/21 12 months
<b>Revenue</b>			
Registration Fees 186 x \$150	\$13,950 (186 x \$75)	\$13,699.80 (fees less credit card surcharge)	\$18,600 (186 members x \$100, less credit card surcharge)
Interest from GIC	\$100	\$100	\$100
Other	-----	-----	-----
<b>Expenses</b>			
Annual Meeting of Members	\$500	\$200	\$500
Insurance	\$1700	\$1562.85	\$1700
Teleconference	\$1500	\$355.24	\$1500

Committee Travel	\$2000	\$1476.25	\$2000
Board Travel	\$7500	\$1926.14	\$7500
Operations (P.O. Box etc.)	\$1000	\$259.90	\$1000
Lawyer/Auditor	\$2000	\$1725	\$2000
Advertising/Promotion	\$2000	\$1450	\$2000
Website	\$2000	\$2000	\$2000
Computer and Software	\$500	\$0	\$500
Interest and Bank Fees	\$75	\$54.25	\$75
Reserve Fund	\$1385	\$1385	\$1860
Canadian Alliance of Aud./SLP Membership	\$2000	\$1920	\$2000
Elections	\$3400	\$0	\$3400
	<b>Total Budgeted for 2019-2020:</b>  <b>\$27,560</b>	<b>Actual for 2019-20 to April 30, 2020</b>  <b>\$14, 314.64</b>  <b>Estimated additional expenses expected from April 30-June 30<sup>th</sup></b>  <b>(based on last year):</b>  <b>Approx. \$4000</b>	<b>Total Budgeted for 2020- 2021:</b>  <b>\$28,035</b>

		<b>Account Balance May 15, 2020:</b> <b>\$77,030.88</b>	
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**CASLP-NL 2019/2020 Financial Report & 2020/21 Proposed Budget\*** Is that a year behind? Shouldn't e be giving the 2021/2022 Budget?