

College of Audiologists and Speech Language Pathologists

– Newfoundland and Labrador

2019 Annual General Meeting

Friday, May 10, 2019 3:00 pm NDT (2:30 pm ADT)

Agenda

1. Welcome

Chris introduced the executive members.

2. Adoption of Agenda

Agenda (Moved by Rayleen Rice, seconded by Judy Davidson)

3. Approval of Minutes (May 17, 2018)

Minutes (Moved by Rayleen Rice, seconded by Sheila Rowe)

4. Chairperson's Report (Chris Murphy)

See full report at end of document

- We were pleased with the time/format of the 2018 AGM (3 pm webinar), so have repeated it this year
- Membership numbers show a slight, steady increase year-over-year. Total 182
- Finances – Maresa will report in detail, but stable at this time
- Last year, we had the first CE audit with 10% of members (instead of 25%) And it went well. Should be 10% from now on
- HIPB-NL website had an article promoting CDAs, disparaging to Audiologists. Also, implied NL HIPBs were trained at a higher level. Member Audiologist brought this to our attention almost two years ago. It took a while, and we have learned a lot, but happy to say the article is now gone, at the strong suggestion of the Government person who oversees health legislation

College Report 2018-19

- Two positions each year are up for renewal
- This year, Secretary and Vice Chair were up.
- Congrats to Ashley Rossiter who was acclaimed Secretary, and Jillian Ryan who was re-elected Vice Chair. Also thank to Devon Taffe, who ran for Vice also.
- Second year in a row we have had an election
- Big thanks to our outgoing Secretary Jane Bowering, who has worked hard to answer your queries and set up mentorships, arrange meetings such as this one, and set up a timeline system for many of our reoccurring activities

Health Professionals Council Update

- Chris reviewed Staff at Council
- MRT group – was supposed to join last Fall, still waiting
- Database: reason for the “shorter” registration period this year
- Plan – consolidate registration to April 1 for all Colleges
- One big impact – online self-serve registration

5. Secretary’s Report (Jane Bowering)

Emphasized importance of updating email address for council records. This is the member’s legal responsibility.

6. Treasurer’s Report (Maresa Moyles-Brazil)

1. Finance Report 2018-19
2. Finance Update
3. Budget 2019-2020

4. Election 2019 – online voting platform used for the first time and worked well.

See report at end of this document.

7. Continuing Education

Process and participation has been working well.

8. Revision of CASLPNL website

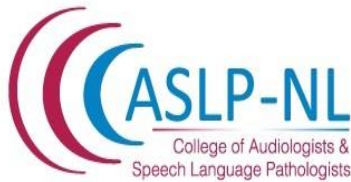
Being reviewed by the executive

9. New Business

Nothing added

10. Adjournment

Gift cards drawn and Treasurer will distribute to winners.



College of Audiologists and Speech-Language Pathologists – Newfoundland and Labrador

Annual Report

With the proclamation of the Health Professions Act in June 2010, the professions of Audiology and Speech-Language Pathology were designated for self-regulation in the province of Newfoundland and Labrador. The Act allows for the governance of multiple health professions under one Health Professions Council in combination with profession specific colleges. The Health Professions Council has the responsibility for the regulation of all professions captured by the legislation including provisions of registration, quality assurance and discipline. The Act provides for the creation of profession specific colleges which would be a source of professional expertise to assist and guide the council in the establishment of criteria for registration, entry to practice and continued competency matters. The Act authorizes profession specific colleges to establish by-laws, scope of practice, standards of practice and a code of ethics for the profession it represents.

2018 was the fifth full year of regulation for Speech-Language Pathology and Audiology in the province. Significant preparatory work had been completed in prior years, and most notably in 2013. However, there is still work ongoing to ensure the smooth running of the College.

The 6th Annual General Meeting was held on May 17, 2018 at 3:00 pm NDT. Members participated exclusively via webinar. The College executive felt that a webinar was the fairest way to allow members from across the province to both attend and participate in the AGM. Participation numbers were up from the previous year.

Executive (after the AGM May 17, 2018)

- Chris Murphy, Chair
- Jillian Ryan, Vice-Chair
- Judy Davidson, Member to NL Council of Health Professionals
- Maresa Moyles-Brazil, Treasurer

- Jane Bowering, Secretary
- Sheila Rowe, Member at Large

There were two nominations for the Member at Large position, so an election was held in April. The election was held electronically by a third-party company, and members reported the process was easy. We had a member voting participation rate of over 60%.

NLCHP Disciplinary Panel

- Irene DoodySpeech-Language Pathologist, Eastern Health
- Ashleigh NoelSpeech-Language Pathologist, Private Practice
- Janice McKaySpeech-Language Pathologist, English School District
- Kim LawlorSpeech-Language Pathologist, English School District
- Karla TuckerAudiologist, Private Practice
- Christine SimmsAudiologist, Western Health
- Beverly BurseyAudiologist, Central Health
- Erin SquareyAudiologist, Private Practice

Membership Categories (as of Dec 31, 2016)

- General Status: 182
- General Status Temporary: 1
- Non-practicing: 2

Major Accomplishments

- The College/Council completed the second full year of being members of the Canadian Association of Audiology and Speech Pathology Regulators (CAASPR). Newfoundland and Labrador becomes the 8th province to join CAASPR. Currently, CAASPR has received federal funding to develop a national set of competencies for SLP and Audiology, and we are excited to be part of that three-year project.
- Completed all necessary policies, standards and processes to support Registration
- Sixth Annual General Meeting was held on May 17, 2018
- In conjunction with the Council, a successful forth renewal registration was held in June of 2018.

- The College Website was completely revised, to make it more informative and useful (for both members and the public).
- A Continuing Education Audit was conducted for the fourth time, where 10% of members had to submit proof of CE to trained auditors acting on behalf of the College and Council. All audited members were found to be in compliance with the CE requirements. Auditors noted that nearly all members audited had full and complete portfolios
- After a complaint by a College member, an article deemed to be discriminatory to Audiologists was eventually removed from the Hearing Aid Practitioners Board NL (HAPBNL) website. This involved a lengthy process by the College Executive, the author of the article, the NL Department of Health and Community Service, and the HAPBNL. Although the College was surprised at the length of time required, we were pleased with the outcome

Finances

The Board continues to work with an accountant in all matters related to the financial operations of the College. It has established a reserve fund to ensure the College remains able to conduct its legislated activities. At the AGM, the executive informed members that due to the healthy financial status of the College, the temporary fee reduction (of \$50) that started with the 2018 registration renewal would be continued for the 2019 renewal. As seen from the financial statement, revenue is sufficient to support the ongoing activities of the CASLPNL. Please find the Financial Review for the College appended to this report.

Summary

The College of Audiologists and Speech-Language Pathologists was enacted with the proclamation of the Regulations, in April 2013. Significant work has been completed to support the mandate of the College, but there is opportunity for further development. Priorities for the coming year will include guideline and forms review (and revision) where appropriate, continued policy development, development and completion of a Mentoring Module, and working with CAASPR to develop a national set of competencies.

The College would like to acknowledge the continued and excellent support from the Council of Health Professions. In particular, we wish to acknowledge the diligent hard work of our Registrar, Alice Kennedy. Alice has played an important role in CAASPR, attending many meetings with other provincial registrars. We also thank Lori at the Council office, who is quick to help in any of our requests. In late 2018, we learned that our Assistant Registrar will be leaving the province, and we thank Pam King-Jesso for her excellent work during her time with the Council.

The achievements to date have been the result of the ongoing commitment of numerous volunteers who recognize the fundamental importance of public protection and quality care. Sincere thanks are extended to all who have contributed to the progress of the College and the enhancement of services provided to the people of our province.

CASLP-NL 2018/2019 Financial Report & 2019/20 Proposed Budget

Type	Budgeted 2018/19	Actual 2018/19	Proposed 2019/20
Revenue			

Registration Fees 181 x \$150	\$17,836 (182 members x \$98) *Fees \$100, NLCHP charges a credit card fee per transaction	\$17,396.84 186 members less credit card fees	\$13,950 (186 members x \$75) *Fees \$75, until March 31
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Interest from GIC	\$100	\$100	\$100
Other	-----	-----	-----

Expenses

Annual Meeting of Members	\$500	\$158.86 + anticipated	\$500
Insurance	\$1700	\$1562.85	\$1700
Teleconference	\$1500	\$1200.62	\$1500
Committee Travel	\$2000	\$0	\$2000
Board Travel	\$7500	\$4138.04 + anticipated	\$7500
Operations (P.O. Box etc.)	\$1000	\$259.90	\$1000
Lawyer/Auditor	\$2000	\$1725	\$2000
Advertising/Promoti on	\$1000	\$0	\$2000
Website	\$1000	\$230	\$2000
Computer and Software	\$500	\$0	\$500
Interest and Bank Fees	\$50	\$68.38	\$75
Reserve Fund	\$1783.60	\$1739.60	\$1385
Canadian Alliance of Aud./SLP Membership	\$2000	\$2000 anticipated	\$2000
Elections	\$2500	\$2841.81	\$3400

**Total Budgeted
for 2018-2019:**

\$25,033.60

**Actual for 2017-
2018**

to May 3, 2017:

\$15,925.06

**Total Budgeted
for 2018-2019:**

\$31,160.00

**Estimated
additional
expenses
expected from
May 5-June 30th**

**(based on last
year):**

Approx. \$2000

Account Balance

May 5, 2017:

\$83,548.10